

**URM STORES, INC.
PERSONNEL REQUISITION**

EXTERNAL	Department: TRANSPORTATION	Date: July 20, 2018 Void after: Open till filled
REQUIREMENTS		
Job Title: TRUCK DRIVER EXTRA BOARD	Will be evaluated in 30, 60, 90, 120 days and 1 year	
<ol style="list-style-type: none"> 1. Drives diesel-powered tractor-trailer combination, to transport and deliver products. 2. Drives truck to destination, applying knowledge of maneuvering vehicle in difficult situations, such as narrow passageways. 3. Understand traffic laws. 4. Unload trucks, using hands, arms, legs and back to lift, carry and pull heavy products. 5. Drive tractor with two trailers hitched in tandem 6. Keep DOT logs according to regulations. 7. Comply at all times with URM's safety regulations. 8. Provides quality customer service at all times. 	Date Needed: ASAP Position is: Addition	Starting Salary: \$22.31/hr
	Education/Experience Required: High School Graduate or GED Food Service and or Route Delivery Experience a plus	
	Skills Required: Work well without supervision Able to read and follow instructions Good verbal communication	
	License or Certificate Required: Valid Class A driver's license Doubles Endorsement Current DOT medical card Clean driving record	
	Physical and Mental Abilities: <ul style="list-style-type: none"> • Heavy Lifting: Requires lifting 100# max with frequent 50# • Grasping, pushing / pulling and fine manipulating with left and right hands. • Use of both feet for repetitive movements in operating foot controls. • Frequently bend, squat and reach above head-occasionally climb. 	
	Personal and Professional Attributes: <ul style="list-style-type: none"> ▪ Represent URM in a positive and professional manner at all times. ▪ Good Conduct ▪ Regular attendance ▪ The ability to maintain a calm demeanor in a stressful environment while meeting schedules in a designated time frame. ▪ The ability to interact with co-workers in a variety of situations effectively. ▪ The ability to provide calm and polite customer service. 	
Travel Involved	Who will supervise this employee: No One	
Testing is required to help finalize decision.	Whom will this employee supervise: No One Want to interview at least 3 persons.	

URM Stores, Inc. is an Equal Opportunity Employer. URM recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, citizenship and veteran or disability status, or any factors prohibited by law and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state, and municipal laws.